

Dear TQM Workshop Participant,

kindly follow these **2 STEPS** to register and to book your meals & bedroom at Monte Verità Centre

Step 1 - registration and payment of the conference registration fee

Step 2 – booking and payment of the meals & bedroom fee

IMPORTANT INFORMATION:

payments are possible only by credit card

STEP 1 - Registration and payment of the registration fee

Fill out and submit the registration form.

Link:

<https://www.bi.id.ethz.ch/csfweb/faces/anonymous/event/registerparticipant.xhtml?eventtype=workshop&eventid=31303e3z-203811-kguq1ky9-1-khp1a3fg-bo&aeswindowguid=fadd1f82-cbaa-9c65-35d3-c60c68dcfb8>

Once you have successfully paid the registration fee, you will receive 2 E-mails:

1. the first E-Mail will be sent by the Saferpay Platform and will confirm that payment of the registration fee has been successful.
2. the second E-Mail will be sent by the CSF database and will contain the following **LINK** <http://shop2.monteverita.org/en/> and the **CONFERENCE CODE**, necessary to access the Monte Verità Meals & Bedroom Booking Platform.

Use this code for Step 2.

STEP 2 – Booking and payment of meals & bedroom

Link: <http://shop2.monteverita.org/en/>

To access this Platform, input the code you have received upon registration (Step 1).

IMPORTANT INFORMATION:

- for organizational reasons, it is necessary to first book the meals and then proceed with the booking of the bedroom at Hotel Monte Verità.
- book your meals and bedroom latest 15 days prior to arrival. After that date the Platform will be closed.

Meals – PLEASE NOTE

- it is expected to take the meals package at Restaurant Monte Verità, even if you are staying at an external hotel.
- in case you are not attending the whole conference, it is also possible to book the meals only for the duration of your stay.

Bedroom – PLEASE NOTE

- single rooms are limited and some have a shared bathroom.
- if you wish to share a twin room with a colleague, please mention both names at the time of booking.
- if you wish to book a shared double room with an accompanying person (not active participant), please mention both names at the time of booking (*please be aware that accompanying persons pay the standard room price and are not entitled to the CHF 28.- additional price reduction per person and night granted by CSF/ETHZ to active participants.*).
- the rooms on this platform can be booked only for the duration of the conference. If you wish to book a pre- and/or a post-night, please contact the Hotel Reception Monte Verità (info@monteverita.org).

In case there is no availability or in case you do not wish to stay at Hotel Monte Verità, you can look for another hotel in the nearby Ascona village (15/20 minutes on foot from Monte Verità Centre).